



LWV Mission – Empowering Voters. Strengthening Democracy.

LWV Vision – We envision a democracy where every person has the desire, the right, the knowledge, and the confidence to participate.

LWV Value – We believe in the power of women to create a more perfect democracy.

REGULAR BOARD MEETING APPROVED MINUTES Monday, February 3, 2025 • 5:30pm • Via Zoom

Board Members: Jo Galván Nash, President; Beth Bardwell, Vice President; Kathy Brook, Treasurer; Edwina Jaramillo, Secretary; Voter Services Director, TBA; Kate Mangelsdorf, Membership Director; Josie Miller, Youth Engagement Co-Director; Eileen VanWie, Youth Engagement, Co-Director; Development Director, TBA.

Otero County Unit (OCU) Liaison – TBA.

I. MEETING ADMINISTRATION

- A. Call to Order, Welcome:** Jo called the meeting to order at 5:31 p.m.
- B. Roll Call:** Edwina called the roll. A quorum was confirmed.
- C. Conflict of Interest Inquiry:** *Does any member of the LWVSNM Board of Directors have any known conflict of interest with any item on the agenda?* None were identified.
- D. Approval of JEDI Agenda** (*agenda includes those added to or removed from consent agenda **): Kathy moved approval of the agenda as amended by Edwina; Eileen seconded and the motion was approved. The amendment adds an additional topic, Immigration, under New Business.
- E. Approval of Consent Agenda Items Requiring Action** (*noted by asterisk ***): [no consent agenda]
- F. Approval of Minutes** – Short Board Meeting, Jan. 21, 2025:
A motion was made by Kathy to approve the minutes as amended; it was seconded by Kate. The motion carried unanimously.

II. PRESIDENTS & OFFICERS REPORTS

- A. President's Report:** Jo reminded the Board that the Budget Committee will need to start meeting. The Committee is comprised of Jo, Kathy, and Beth. **Action Items:** Jo asked the Board to review last year's budget for over-spending or under-spending. Kathy will send the 2024 budget with actual amounts to the Board.

Jo also noted that Dale Yeo updated the Who's Who brochure with current state and local elected officials but it does not include legislative aides. It has been placed online under Resources for member use. **Action Item:** Edwina volunteered to add legislative aides to the brochure.

B. Vice President Report/Meeting

- 1. February Program Planning Meeting Update
 - a. Review Agenda: Beth reviewed the agenda with the Board and minor changes were made. Members wanting to recommend a state-level study or change a League position need to justify why there is a need for a study or position revision. **Action Item:** The Board is asked to complete the Program Planning form prior to the February 15th Program Planning meeting.
 - b. Schedule Membership Invite/Email: An email to the membership will be sent the week of February 5th notifying of the meeting and will send accompanying documents.
 - c. Identify Volunteers: Kathy will lead the overview of the LWVUS judiciary study; Beth will prepare slides; Eileen, Beth, and Kathy will address education, affordable housing, and library, respectively. Edwina and Josie will bring snacks.

2. March General Meeting Update: Eileen noted the theme for Women's History Month is "Women Educating and Inspiring Generations". She is working to get a dynamic speaker for the meeting. The Board will present the Making Democracy Work Award at the March meeting to this year's honoree.

C. Secretary's Report

Edwina will begin providing approved minutes to Jo for posting on the LWVSNM website.

D. Treasurer's Report

Kathy reviewed the written report with the Board. The bank balance as of December 24, 2024 was \$10,923.84. Minus fees and expenses the balance as of January 24, 2025 is \$9,920.45. It was noted the Zoom account expires April 12, 2025 and will need to be renewed. *Action Item*: Beth will follow-up to renew the Zoom account.

E. LWVNM Report

Kathy reminded the Board of LWVNM's League Day on February 5-6, 2025 in Santa Fe. Board members are encouraged to attend. Edwina reported that the LWVNM Board approved the licensing for VOTE411 for the four local Leagues and LWVNM.

III. UNFINISHED BUSINESS

A. ChapterSpot Updates

- a. Approval of ChapterSpot Form: Kate reviewed the LWVUS form with the Board. *Action Item*: Kate will ask LWVUS if the form can be revised.
 - b. ChapterSpot Survey Questions Approval: Jo reviewed the proposed questions with the Board. *Action Item*: the Board will send recommendations, if any, to Jo by the end of the week.
- B.** Update and Setting Date for Selection: Jo reported that three applications for the award have been received. To select the awardee, the Board will meet on February 17th 5:00 p.m. followed by the regular Board meeting at 5:30 p.m.

IV. NEW BUSINESS

- A.** Recommendation to Approve Bylaws Changes: Financial Admin. Article VI. Section 2: Jo reported the Bylaws Committee has met and reviewed the proposed changes. A motion to approve the amended bylaws (Article III-Membership, Section 1-Eligibility; and Article VI-Financial Administration, Section 2-Dues) was made by Kathy, and seconded by Eileen. The motion was approved unanimously. The recommended changes must be approved by the membership during the upcoming Annual Meeting.

B. Immigration Newsletter

Edwina asked the Board if the LWVUS Immigration Discussion Group Newsletter could be placed in *The Voter* as a whole document or, alternatively, as a link to the document. *Action Item*: Edwina will check with the Discussion Group if there is a link to the newsletter.

V. DIRECTORS AND COMMITTEE CHAIR REPORTS

- a. **Nominating** Committee Report: Kate reported that the Committee has asked five different members if they are interested in volunteering for the LWVSNM president's position; all declined. Several other names were suggested who could be asked if interested in the position.

VI. PLANNING ITEMS & CALENDAR

The Board reviewed and revised the calendar as needed. *Action Item*: Jo will send the League survey responses to the Board tomorrow.

VII. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

—Minutes Submitted by Edwina Jaramillo